



Minutes – Approved
Ocean Charter School Board Meeting
August 13, 2009

Ocean Charter School
12606 Culver Blvd., Los Angeles 90066

1. Called to Order 7:05 pm by Kami Cotler, Board Vice Chair

Present: Su Addison, Elizabeth Brownlow, Kami Cotler, Stephanie Edwards, Charlie Francis, Jason Haas, Joan Jaekel, Tamar Kern, Liz Koravos, Kristy Mack-Fett, Fran Montano, Nile Park.

Dean Kubani, Jami Gazzaniga and Wendy Teeter were absent.

A quorum was present.

2. Closed Session

The Board convened into closed session at 7:16 pm pursuant to Brown Act sections (Conference with Labor Negotiator--Employee Organization: OCTA), 54957 .6 (Conference with Legal Counsel-Anticipated Litigation) 54956.9

Todd Mobley was present for Closed Session

Joan Jaekel joined the meeting at 7:10
Tamar Kern joined and then left the meeting at 7:10
Tamar Kern joined the meeting at 7:38

3. The Board reconvened to open session at 7:52pm.

4. Open Forum

There were no speakers for open forum.

5. Approval of Prior Board Meeting Minutes

MOTION: Kami Cotler moved to approve the Board Meeting minutes from July 9, 2009 as amended. Charlie Francis seconded the motion. Elizabeth Brownlow, Kami Cotler, Charlie Francis, Jason Haas and Fran Montano voted in favor. Su Addison, Joan Jaekel, Liz Koravos and Nile Park abstained. Motion passed.

6. Finance

Liz Koravos reviewed the June 2009 Financials and Check Register.



Minutes – Approved
Ocean Charter School Board Meeting
August 13, 2009

MOTION: Liz Koravos moved to accept the notes to the June 2009 financials. Fran Montano seconded the motion. Su Addison, Elizabeth Brownlow, Kami Cotler, Charlie Francis, Jason Haas, Joan Jaekel, Liz Koravos, Fran Montano and Nile Park voted in favor. Motion passed.

MOTION: Liz Koravos moved to approve the June 2009 check register. Kami Cotler seconded the motion. Su Addison, Elizabeth Brownlow, Kami Cotler, Charlie Francis, Jason Haas, Joan Jaekel, Liz Koravos, Fran Montano and Nile Park voted in favor. Motion passed.

7. Director's Report

Stephanie Edwards and Kristy Mack-Fett reviewed the current Technology status at North Campus. Since phones and IT equipment are no longer provided on campus, they are in negotiations with LAUSD for equipment including laptops/carts and projectors. Stephanie is investigating whether it is advisable to keep Speakeasy as the internet provider for South Campus versus a package deal from Verizon which would provide a savings.

Stephanie Edwards, Kristy Mack-Fett and Liz Koravos reviewed the OCS aftercare program/fee structure with Board Members. Liz noted that the purpose of the fee structure and payment guidelines is to maintain a steady employment situation. Board Members recommend that 1.) 60 days notice for leaving the program be reduced to 30 days, 2.) the early termination fee be revised from a flat fee of \$250 to 1 month's tuition per family's commitment and 3.) a positive purpose statement be added as an introduction to the program prior to stating guidelines and fee structure.

ACTION ITEM: Administration will incorporate recommendations from Board Members for the OCS Aftercare Program regarding Fee Guidelines and distribute to OCS families.

8. Discussion of Director's Deliverables

ACTION ITEM: Administration to review process for developing OCS calendar and bell schedule in order to improve the process and ensure that a calendar is completed before summer vacation.

MOTION: Kami Cotler moved to approve 2009/10 OCS Calendar and Bell Schedule. Jason seconded the motion. Su Addison, Elizabeth Brownlow, Kami Cotler, Charlie Francis, Jason Haas, Joan Jaekel, Liz Koravos, Fran Montano and Nile Park voted in favor. Motion passed.



Minutes – Approved
Ocean Charter School Board Meeting
August 13, 2009

9. Review/Acceptance 09/10 Parent Handbook

Board Members decided to ratify Parent Handbook revisions at the next Board Meeting. The Administration will distribute it to OCS families by the start of school.

ACTION ITEM: Board members should send any change/revision suggestions for the Parent Handbook to Stephanie Edwards within the week.

**10. OCS Board Calendar Discussion
Tabled**

11. OCS Mission, Principles and Process Discussion—

Joan Jaekel introduced how the approved Mission/Vision/Culture document can apply to Principles and decision-making by focusing on the last item of Culture – “Constructive communication to build mutual understanding among OCS community members.” She reviewed her handout, Principles of Group Work and Group Health, and its 12 points. It was decided among Board Members that this discussion would warrant a larger amount of time at a Board retreat to delve more deeply into the topic and develop an outcome of an approved implementation plan for the entire community.

ACTION ITEM: Kami Cotler and Dean Kubani will schedule the 1st of several Board retreat for focusing on Mission/Vision/Culture as it applies to Principles and decision making.

ACTION ITEM: Joan Jaekel and Su Addison will develop a plan for the entire community to implement the Mission/Vision/Culture document to Principles and decision making at OCS.

ACTION ITEM: Board members to e-mail Su Addison their top 3 points of interest from Joan’s Principles of Group Work and Group Health within 1 week.

12. Donor Development-Advisory Board Discussion

Pledge Drive: Liz Koravos and Su Addison reported that the Pledge Drive goal will be the same as last year, \$250K for the school/\$1500 per student, and that Rowena Macaraeg will prepare to have all material ready for the start of school..



Minutes – Approved
Ocean Charter School Board Meeting
August 13, 2009

Advisory Board: Joan Jaeckel reviewed two pages of handout that showed a revised concept diagram and introduced guidelines for an Advisory Board. Board members requested more time to review the handouts and ask questions before reaching consensus on the concept sheet and guidelines.

ACTION ITEM: Board Members to seek clarification or contribute suggestions to handouts regarding the concept and guidelines for the creation of an OCS Advisory Board from/to Su Addison or Joan Jaekel prior to further conversation at the October Board Meeting.

13. Site Task Force Update

Jefferson Schierbeek & Kristy Mack-Fett reviewed the status on the Qualified School Construction Fund Application process - prop 1D.

MOTION: Liz Koravos motioned to authorize Stephanie Edwards to spend up to \$5000 on the Qualified School Construction Fund Application Jason seconded. Su Addison, Elizabeth Brownlow, Kami Cotler, Charlie Francis, Jason Haas, Joan Jaekel, Liz Koravos, Fran Montano and Nile Park voted in favor. Motion passed.

14. Diversity Committee Update

MOTION: Liz Koravos moved to appoint members of the diversity committee per their report dated August 13, 2009 amended to include Jamie Gazzaniga as the second Board member. Charlie seconded the motion. Su Addison, Elizabeth Brownlow, Kami Cotler, Charlie Francis, Jason Haas, Joan Jaekel, Liz Koravos, Fran Montano and Nile Park voted in favor. Motion passed.

**Setting of Next Agenda
Tabled**

Meeting Adjourned at 10:00pm

Respectfully submitted by
Su Addison Secretary
OCS Board of Trustees