



Minutes – Approved
Ocean Charter School Board Meeting
May 7, 2009

Ocean Charter School
12606 Culver Blvd., Los Angeles 90066

Called to Order 7:09 pm by Dean Kubani, Board Chairman

Present: Su Addison, Lori Andrade, Kami Cotler, Stephanie Edwards, Jami Gazzaniga, Jason Haas, Tamar Kern, Liz Koravos, Dean Kubani, Kristy Mack-Fett, Fran Montano, Nile Park, and Joan Wicks.

Bobbie Albanese and Wendy Teeter were absent.

A quorum was present.

Closed Session

The Board convened into closed session at 7:10pm pursuant to Brown Act sections 54956.8 (Real Estate Negotiations) and 54957 (Personnel – Evaluation of Performance – Non-OCTA Employees). The Board discussed Real Estate Negotiations. Jefferson Schierbeek and Ken Kutcher were present.

Director Stephanie Edwards, Assistant Principal Kristy Mack-Fett recused themselves from the meeting at 7:18pm. Jefferson Schierbeek and Ken Kutcher also left the meeting.

The Board discussed Personnel – Evaluation of Performance – Non-OCTA Employees.

Kami Cotler arrived at the meeting at 7:29pm.

Stephanie Edwards and Kristy Mack-Fett rejoined the meeting at 8:10pm.

MOTION: Liz Koravos moved to increase Kristy Mack-Fett’s annual salary from \$32,500 to \$65,000 for May and June 2009 effective 5/1/2009 to reflect her change to full-time employee status. Kami Cotler seconded the motion. Su Addison, Lori Andrade, Kami Cotler, Jason Haas, Liz Koravos, Dean Kubani, Fran Montano, Nile Park, and Joan Wicks voted in favor.

The Board reconvened to open session at 8:35pm and reported out actions taken.



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Jami Gazzaniga and Tamar Kern joined the meeting at 8:36pm.

Open Forum

Stephanie Yanchar-Nevels inquired about the status of Rachelle Nelson-McCloud's non-renewal. She will follow-up with the Administration.

Beth Rubenstein read a letter from her and Mary Pavlica to the Board regarding meeting OCS budgeted fundraising goals, which will require collecting outstanding pledges.

Approval of Prior Board Meeting Minutes

MOTION: Lori Andrade moved to approve the Special Board Meeting minutes from March 23, 2009. Kami Cotler seconded the motion. Su Addison, Lori Andrade, Kami Cotler, Jason Haas, Liz Koravos, Dean Kubani, Nile Park and Joan Wicks voted in favor. Fran Montano abstained. Motion passed.

MOTION: Lori Andrade moved to approve the Board Meeting minutes from April 16, 2009 as amended. Dean Kubani seconded the motion. Su Addison, Lori Andrade, Kami Cotler, Jason Haas, Liz Koravos, Dean Kubani, Fran Montano, Nile Park and Joan Wicks voted in favor. Motion passed.

MOTION: Lori Andrade moved to approve the Special Board Meeting minutes from April 23, 2009. Kami Cotler seconded the motion. Su Addison, Lori Andrade, Kami Cotler, Jason Haas, Liz Koravos, Dean Kubani, Fran Montano, Nile Park and Joan Wicks voted in favor. Motion passed.

Finance

John Vargas of Excellent Education reviewed the March 2009 Financials and Check Register.

MOTION: Liz Koravos moved to accept the notes to the March 2009 financials. Lori Andrade seconded the motion. Su Addison, Lori Andrade, Kami Cotler, Jason Haas, Liz Koravos, Dean Kubani, Fran Montano, Nile Park, and Joan Wicks voted in favor. Motion passed.



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MOTION: Liz Koravos moved to approve the March 2009 check register. Fran Montano seconded the motion. Su Addison, Lori Andrade, Kami Cotler, Jason Haas, Liz Koravos, Dean Kubani, Fran Montano, Nile Park, and Joan Wicks voted in favor. Motion passed.

ACTION ITEM: The Administration will confirm the Blue Cross coverage payment made in April 2009.

MOTION: Liz Koravos moved to remove Karen Bernstein as an authorized signatory on OCS bank accounts. Jason Haas seconded the motion. Su Addison, Lori Andrade, Kami Cotler, Jason Haas, Liz Koravos, Dean Kubani, Fran Montano, Nile Park, and Joan Wicks voted in favor. Motion passed.

MOTION: Liz Koravos moved to add Kristy Mack-Fett as an authorized signatory on OCS bank accounts. Su Addison seconded the motion. Su Addison, Lori Andrade, Kami Cotler, Jason Haas, Liz Koravos, Dean Kubani, Fran Montano, Nile Park, and Joan Wicks voted in favor. Motion passed.

Liz Koravos review the major program and operational components of the 2009-2010 Draft OCS Budget.

Directors' Report

Director Stephanie Edwards and Assistant Principal Kristy Mack-Fett reviewed the Directors' Report, which included a successful LAUSD District Review visit and an earlier curfew for South Campus meetings.

OCS Mission, Principles and Process

Su Addison distributed a draft of the OCS Mission, Principles and decision-making Process revised by Marcela Washington of the Diversity Committee, which now includes language regarding social responsibility and social justice.

ACTION ITEM: Next month, Su Addison and Dean Kubani will bring a final draft of the OCS Mission, Principles and Process for the Board to approve and suggestions on how to use it to integrate our processes.



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Governance Policy Discussion

John Vargas confirmed that he provided Bobbie Albanese and Wendy Teeter with the Form 990 information. The Board will discuss Bobbie and Wendy's participation on the Governance Committee at the next Board meeting.

Joan Wicks left the meeting at 9:30pm.

Diversity

Marcela Washington and Elizabeth Brownlow reviewed the Diversity Committee Report. The Diversity Committee met with the Faculty for input and approval to send the Diversity packet out to OCS Families. Marcela requested a faculty representative as liaison with the Diversity Committee and profession development for the faculty focusing on diversity. Jami Gazzaniga will propose the liaison role to the faculty.

MOTION: Su Addison moved to adopt adding the Social Justice statement to the OCS website under the current Diversity Statement. Liz Koravos seconded the motion. Su Addison, Lori Andrade, Kami Cotler, Jason Haas, Liz Koravos, Dean Kubani, Fran Montano, and Nile Park voted in favor. Motion passed.

Donor Development – Advisory Board Discussion

Su Addison will report on Donor Development at the next Board meeting. The Advisory Board discussion was tabled.

Board, Officer and Ombudsperson Appointment

Board members expressed their interest seeking reappointment, and agreed to begin the reappointment process in June 2009 after the community elections. The two-year term for the current Ombudsperson, Deborah Fryman, will end 6/30/09.

ACTION ITEM: Lori Andrade and Liz Koravos will manage the Board community appointment outreach and nomination process.

ACTION ITEM: The Board will address Board Officer appointments at the June 2009 Board meeting.

ACTION ITEM: Dean Kubani will contact Deborah Fryman to offer her reappointment as OCS Ombudsperson for another two-year term ending 6/30/11.

OCS Elections Update



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Lori Andrade updated the Board on the OCS Election timeline. Election dates have been changed to Friday, May 29, 2009 and Monday, June 1, 2009.

Setting of Next Agenda

The Board reviewed agenda items for the next regular Board meeting on June 4, 2009.

Meeting adjourned at 10:23pm.

Respectfully submitted by
Lori Andrade, Secretary
OCS Board of Trustees