



Minutes – Approved  
Ocean Charter School Board Meeting  
March 5, 2009

**Ocean Charter School**  
**12606 Culver Blvd., Los Angeles 90066**

**Called to Order 7:13 pm by Dean Kubani, Board Chairman**

Present: Su Addison, Bobbie Albanese, Lori Andrade, Karen Bernstein, Kami Cotler, Stephanie Edwards, Jami Gazzaniga, Jason Haas, Tamar Kern, Liz Koravos, Dean Kubani, Fran Montano, Nile Park, and Wendy Teeter.

Kristy Mack-Fett and Joan Wicks were absent.

A quorum was present.

Jami Gazzaniga recused herself from the meeting at 7:14pm.

**Closed Session**

The Board convened into closed session at 7:09pm pursuant to Brown Act sections 54957.6 (Labor Negotiations), 54957 (Personnel – Evaluation of Performance) and 54957 (Personnel – Appointment). Directors Karen Bernstein and Stephanie Edwards, and Joel Allen and Todd Mobley were in attendance. The Board discussed Personnel – Appointment and Labor Negotiations.

Joan Wicks arrived to the meeting at 7:26pm.

At 8:10pm, Directors Karen Bernstein and Stephanie Edwards recused themselves, and Joel Allen and Todd Mobley left the meeting.

The Board discussed Personnel – Evaluation of Performance.

The Board reconvened to open session at 8:29pm.

Karen Bernstein, Stephanie Edwards, Jami Gazzaniga and Tamar Kern rejoined the meeting at 8:30pm.

**Open Forum**

Tamar Kern recommended that OCS develop a “sister school” relationship with a new Waldorf school being started in the Mt. Washington area. Beth Rubenstein read a letter



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from the Silent Auction team to the Board. Meg Cranston read her letter to the Board regarding Special Education services at OCS.

### **Approval of Prior Board Meeting Minutes**

**MOTION: Lori Andrade moved to approve the Board Meeting minutes from February 5, 2009 as amended.** Liz Koravos seconded the motion. Bobbie Albanese, Su Addison, Lori Andrade, Kami Cotler, Jason Haas, Liz Koravos, Dean Kubani, Fran Montano, Nile Park, and Joan Wicks voted in favor. Wendy Teeter abstained. None opposed. Motion passed.

**MOTION: Lori Andrade moved to approve the Special Board Meeting minutes from February 19, 2009.** Dean Kubani seconded the motion. Su Addison, Lori Andrade, Kami Cotler, Liz Koravos, Dean Kubani, Fran Montano, Nile Park, and Wendy Teeter voted in favor. Bobbie Albanese, Jason Haas and Joan Wicks abstained. None opposed. Motion passed.

### **Finance**

John Vargas of Excellent Education reviewed the January 2009 Financials and Check Register, provided an update on STRS reporting by LACOE, and summarized the impact of the 2008-2009 State Budget on the OCS budget and funding timeline. OCS will receive approximately \$95,000 less funding than budgeted.

**MOTION: Liz Koravos moved to accept the notes to the January 2009 financials.** Jason Haas seconded the motion. Bobbie Albanese, Su Addison, Lori Andrade, Kami Cotler, Jason Haas, Liz Koravos, Dean Kubani, Fran Montano, Nile Park, Wendy Teeter and Joan Wicks voted in favor. Motion passed.

**MOTION: Liz Koravos moved to approve the December 2008 financials and check register.** Lori Andrade seconded the motion. Bobbie Albanese, Su Addison, Lori Andrade, Kami Cotler, Jason Haas, Liz Koravos, Dean Kubani, Fran Montano, Nile Park, Wendy Teeter and Joan Wicks voted in favor. Motion passed.

The Audit Subcommittee provided a recommendation of firm to conduct an audit of OCS finances.

**MOTION: Fran Montano moved that the Board hire Vavrinek, Trine Day & Co., LLP as the OCS Auditors for the 2009 audit.** Bobbie Albanese seconded the motion.



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Bobbie Albanese, Su Addison, Lori Andrade, Kami Cotler, Jason Haas, Liz Koravos, Dean Kubani, Fran Montano, Nile Park, Wendy Teeter and Joan Wicks voted in favor. Motion passed.

The Board discussed a proposed amendment to the OCS Fiscal Policies and Procedures relating to the hiring of unbudgeted positions.

**ACTION ITEM:** The Finance Committee will review the OCS Fiscal Policies and Procedures and come back to the Board if they recommend any changes.

#### **Site Task Force Update**

Ken Kutcher and Valeo Schulz reported on the improved commitment and positive discussions regarding North Campus. The Site Task Force presented a preliminary cost analysis of various site scenarios for OCS.

#### **Donor Development**

Karen Wolfe answered questions regarding the Donor Development report.

#### **Directors' Report**

Directors Karen Bernstein and Stephanie Edwards and Assistant Principal Kristy Mack-Fett reviewed the Directors' Report. The Administration and Board discussed the Special Education services provided by TES and Resource Specialist teacher, Rachelle Nelson. Tamar Kern recommended a task force to review the state of OCS Special Education services and information sessions for parents.

**ACTION ITEM:** Dean Kubani will coordinate a meeting with OCS Administration and Special Education task force members Kami Cotler, Tamar Kern and Bobbie Albanese.

The Administration is researching business providers and an onsite Business Manager, and evaluating the effectiveness of faculty Waldorf Mentoring to date. Tamar Kern recommended involving the faculty in future mentor assessments. The Board requested that the Administration establish policies on school searches and employee use of cell phones and ensure proper staff training on the policies.

#### **OCS Mission, Principles and Process**

The Board reviewed the mission, principles and decision-making process as laid out by George Hoeffecker at the February 19, 2008 Special Board meeting. Dean Kubani proposed that the Board work together to define our core values, vision and mission.



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ACTION ITEM: Su Addison, Tamar Kern and Dean Kubani will evaluate and present to the Board some ideas on how to proceed.

**Policy Committee Update**

The Policy committee will provide an update at the next Board meeting.

**Setting of Next Agenda**

The Board reviewed agenda items for the next Board meeting on April 16, 2009.

ACTION ITEM: All Board members must submit the Statement of Economic Interest (“Form 700”) by April 1, 2009.

Meeting adjourned at 11:16pm.

Respectfully submitted by  
Lori Andrade, Secretary  
OCS Board of Trustees